

On Time, On Target, On Budget

4 key steps to Leading Successful Projects

The 'Let's just get on with it' approach to projects has all too often ended with disappointing results, resulting in wasted money and resources.

The 'On Time, On Target, On Budget' Workshop sets out clear, straight forward and practical processes for leading and managing successful projects. The workshop focuses more on attitude than on the tools required to deliver successful projects.

As a comprehensive introduction to the key skills of effective project leadership this workshop is designed for anyone who either wants to improve their skills or has not previously undertaken any formal project leadership or management training.

By 'keeping it simple', delegates will leave the workshops with

- **greater confidence in their ability to plan,**
- **increase effectivity to lead and manage effective, successful projects**

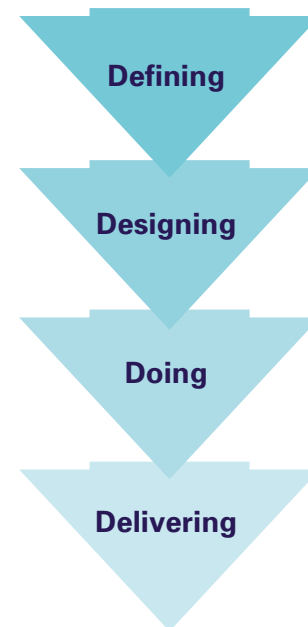
Workshop Content

The workshop comprises the four steps of the 4D model, each step focusing on one of the core elements of project leadership, these are

- **Defining – Develop SMART objectives to help see the big picture and set goals**
- **Designing – Setting timescales, critical path analysis, identifying key stakeholders and identifying constraints and dependencies**

- **Doing – Keeping the project on track, 10 key skills to project leadership, making financially based decisions**
- **Delivering – Feedback, evaluation, measuring outcomes against aims and objectives, quantitative and qualitative measurements**

4D model to successful projects



Trevor Edwards



Trevor has extensive business experience in senior management positions with several blue-chip organisations. During this time he headed up operating divisions for three companies, managing sales, marketing and production teams and leading successful change management programmes.

Trevor's working life has mostly centred on working directly with people from all walks of life, developing their potential, facilitating personal change and transforming groups of individuals into successful, motivated teams.

A specialist in Neuro Linguistic Programming and a Certified NLP Master Practitioner and Trainer, Trevor designs and delivers NLP programmes that combine experiential learning with the practical application of the tools and techniques, enabling others to increase their personal effectiveness and make positive and beneficial changes in their personal and business lives.

Trevor is able to make the training real and relevant, helping people to develop their inner strengths, expand their thinking and communicate more effectively.